

South East Constructions Company Pvt. Ltd.
Engineers & Contractors



Registered Office :
No. 112, Kaliyaman Koil Street,
Natesan Nagar, Virugambakkam,
Chennai - 600 092.
Tel.: 044 - 2479 9991 / 2479 9992 /
2479 9990
E-mail : southeast.secc@gmail.com
CIN: U45201TN2005PTC058047

SECCPL/24-25/HR/Accounts

To

20.09.2024

The Secretary
M/s The Institute of Chartered Accountants of India
Chennai 600034
Sir

Sub:- Openings in our Organization –Regarding

We would like to introduce our self as leading Infrastructure Civil construction company working under name and style of M/s.South East Constructions Company private Limited with Registered office at Virugambakkam ,Chennai 600092. We are in business for more than 4 decades

Our Line of activities are developing infrastructure , irrigation projects , Constructions of Bridges , Roads, etc. Our company turnover is Rs 250.00 Cr (Including Group company companies turnover) with workorder backlog of Rs. 350 Crores. Our projects are spread across India, and are currently operating In Jharkhand (Tata Nagar) Madhya pradesh, Karnataka & Goa, etc..

For our expansion , we need Accounts professionals to strengthen our accounts department.

Candidate with following qualifications may forward the Resume /may appear for personnel interview at the above mentioned office address

1. Minimum CA / ICWA Inter Pass, B.com / M.com with **3 yrs to 20 yrs experience**
2. Knowledge of **Finalisation of Company Balance Sheets & Filing of ITR 5 / Audit Reports, MCA Filings, Tally, WINMAN, ITDS Returns**
3. Exposure to **Indirect Taxes like GST Returns GSTR 1, 3B, 9, 9C filing, GST Refund Application filing , works contracts VAT filings, GST filings**
4. Exposure of MSME Concessions/ **Bank compliances w.r.t. working capital limits**
5. Good Communication Skills in English
6. Knowledge of MS Office & Hindi speaking is Must
7. Telugu reading/ speaking preferred
8. Must be ready to travel to our sites in India (current posting at Chennai/ Ranchi)

With Kind regards,

For South East Constructions Company Private Limited,

Manish Bahar
Manager -HR

9841440792 / 044 24799992 / 044 24799991

manish.seccpl@gmail.com

